

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE GROVES
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, June 17, 2021 at 3:30 p.m.**, held at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, FL 33637.

Present and constituting a quorum:

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| Bill Boutin | Board Supervisor, Chairman |
| Richard Loar | Board Supervisor, Vice Chairman |
| Jimmy Allison | Board Supervisor, Assistant Secretary |
| Christina Cunningham | Board Supervisor, Assistant Secretary |
| James Nearey | Board Supervisor, Assistant Secretary |

Also present were:

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| Matthew Huber | District Manager, Rizzetta & Co, Inc. |
| Daryl Adams | District Manager, Rizzetta & Co, Inc. |
| Dana Collier | District Counsel, Straley, Robin & Vericker |
| Mark Bufano | Operations Manager |

Audience: **Present**

FIRST ORDER OF BUSINESS **Call to Order**

Mr. Mathew Huber called the special meeting to order and performed roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS **Audience Comments**

There were no audience comments at this time.

THIRD ORDER OF BUSINESS **Discussion of Amenity Services Management**

At the request of the Board, representatives of Rizzetta and Company who were in attendance presented information to the Board.

Mr. Bob Schleifer, Rizzetta COO, presented his background to the Board and introduced the remaining Rizzetta staff in attendance. Mr. Schleifer reviewed Rizzetta's progress on the 90-day improvement plan for the Board.

Ms. Kaitlyn Gallant, with Rizzetta Accounting, reviewed the accounting practices and procedures for the Board, as well as the Beta Testing of the new accounting software. Ms. Gallant responded to several Board member questions regarding the software status and the Board being able to view the program in a benchmark fashion.

A request was made for the Board to review the services levels and support times (SLAs) for the new program. A discussion continued related to the Groves potential involvement in the Beta testing, but not wanting to be the first client tested.

A discussion ensued regarding the Rizzetta Amenity fees for services and Mr. Nick Shaffery, with Rizzetta was introduced to the Board and he explained how his role was intended to one to improve communications and quality of service.

The Board expressed concern regarding missing a CDD 101 seminar put on by Rizzetta and requested that it be placed on the mailing list for all future sessions.

The Board requested continuous updates on the 90-day improvement plan for District Services with updates on every agenda. The Board requested that Rizzetta accounting will flush out all items for the new software; that the District Manager will visit the community at least 2 times per month to meet with the onsite Clubhouse Manager. They also requested that Mr. Gregg Gruhl visit the community at least 2 times per month and asked for better internal communication. The Board requested an updated RASI fee prior to the next CDD meeting and that Rizzetta assign an experienced District Manager.

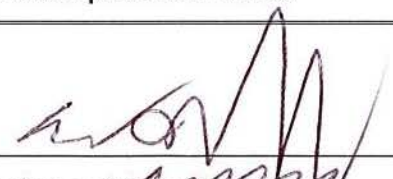
Mr. Boutin requested that both a discussion regarding District Management and Amenity Management contracts be added to the next agenda.

TENTH ORDER OF BUSINESS

Adjournment

On a motion from Mr. Neary, seconded by Mr. Loar, the Board approved to adjourn the meeting at 5:20 p.m. for The Groves Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman